MSU Research Security Program

Definition of "**MSU-related Business**" required to register travel in the Global Travel and Remote Work (GTRW) Registry

Are you a Covered Individual* who will be traveling internationally?

No →

If you are not a Covered Individual, or if you are not traveling internationally, then the Research Security travel registration requirements do not apply.

Yes →

Are you carrying out responsibilities, activities, or engagements (such as teaching, conducting or supporting research, attending or presenting at conferences, delivering lectures, or performing outreach) where the professional or academic work is connected in any way to your role at MSU?

No →

You may not be engaged in MSU-related Business.

Are you going to conduct any work (such as checking email) while traveling internationally?

Yes →

You are conducting MSU-related Business and must register your travel.

Travel must be registered regardless of type of compensation being provided, and regardless of whether the travel is directly related to a federally sponsored research award.

No →

You are not conducting MSU-related business and do not need to register your travel

Yes →

Accessing, sending, and receiving routine email does not by itself constitute MSU-related Business.

However, if you are teaching, conducting or supporting research, attending or presenting at conferences, delivering lectures, or performing outreach, then this would qualify as MSU-related Business and you would be required to register your travel.